

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants

Date: November 8, 2016

From: Office of Local Systems

Revision Notice Number: 2016_06

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) or County Engineers I.M. documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Donna Buchwald Donna.Buchwald@dot.iowa.gov or 515-239-1051.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

| Document Title or I.M Number | Summary of Significant Revision(s) |
|---|---|
| I.M. Table of Contents November 8, 2016 | The I.M. Table of Contents has been revised to reflect new or revised I.M.s, as indicated below. |
| I.M. 2.020 Federal and State Bridge Programs November 8, 2016 | This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Changed acronym to Surface Transportation Block Grant Program (STBGP) • Added information on utilizing Highway Bridge Program funds for hiring a consultant to inspect bridges, per the National Bridge Inspection Standards. |
| I.M. 3.114 Cultural Resource Regulations November 8, 2016 | This is a new I.M. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.114, Att. A Cultural Resources Process Flowchart November 8, 2016 | This is a new I.M. attachment. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.120 Farmland Protection Policy Act November 8, 2016 | This is a new I.M. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.120, Att. A Farmland Protection Policy Act Process Flowchart November 8, 2016 | This is a new I.M. Attachment. It contains some information that was previously published in the Packet, Chart No. 6E. |
| I.M. 3.120, Att. B Instructions for Completing the Farmland Conversion Rating Form November 8, 2016 | This is a new I.M. Attachment. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.705 Local Letting Process for State or Local Funded Projects November 8, 2016 | This is a new I.M. It contains some information that was previously published in County Engineers I.M. 3.41, I.M. 3.42, and I.M. 3.43. |
| I.M. 3.705, Att. A (word) Sample Bidding Proposal November 8, 2016 | This is a new I.M. Attachment. |

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| I.M. 3.705, Att. B (word) Sample Notice to Bidders November 8, 2016 | This is a new I.M. Attachment. |
| I.M. 3.705, Att. C (word) Sample Contract November 8, 2016 | This is a new I.M. Attachment. |